



AUDUBON PUBLIC SCHOOLS
MANSION AVENUE ELEMENTARY SCHOOL
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Bonnie J. Smeltzer - Principal
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December 2017

Dear Parent(s)/Guardian,

I would like to take this opportunity to review our district policy regarding inclement weather. This information can be found in our 2017 - 2018 Parent Handbook, under the section School Hours.

- A 1.5 hour delay is a possibility on snow days or in case of other emergencies.
- There are several ways that you can find out information regarding school closings.
 1. The district robocall will go out to all families when a delay or closing occurs.
 2. A district email will go out to all families as well.
 3. Information will be posted on the District website audubonschools.org.
- When a delayed opening occurs, students **should not** report to school any earlier than **9:50 a.m.**
- In the case of a 1.5 hour delay, school begins at 10:00 and students **WILL** be served **lunch.**
- There is no breakfast program on a delayed opening.

A delayed opening is for students **and** staff members. We **do not** have the supervision necessary to permit students to enter the building before the time specified above. Please be sure that your child does not arrive on the playground any earlier than **9:50 a.m.**

If an emergency arises during the day that necessitates an early dismissal from school, it is important that your child knows what to do in the event that no one is home. We urge parents to plan ahead for emergencies and to review arrangements with their children.

To A.M. KEYS parents: Please be advised that, in the event of a 1.5 hour delayed opening, KEYS will start at 9:00 a.m.

Sincerely,

Bonnie J. Smeltzer
Principal